URGENT

**10 January 2024**

**REQUEST FOR QUOTATION**

**SUPPLY AND DELIVERY OF CPA CARDS**

**PRICE SCHEDULE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Description** | **Qty** | **Total Price ZWL$** |
|  | Pre-Printed NBS (CPA individual card)  Full colour front  Full colour reverse  Hico Magstripe  Chip – 6 Pic  Incl : Personalisation Indent  printing | **3200** |  |
|  | Vat sum |  |  |
|  | **TOTAL** |  |  |

**Manner of Submission**

Bids must be submitted through email on [procurement@nbs.co.zw](mailto:procurement@nbs.co.zw) or in some other electronic forms are received before the end of the bidding period. Bids must be received at NBS Head Office on or before the closing date**,** before **10:00 hours** on the **closing date.**

Offers not received by 10:00 hours on the closing date will be treated as late tenders, rejected, and returned to tenderer.

**Last date of submission is 12/01/2024 at 10:00hours.**

**YOUR OFFER SHOULD CLEARLY INDICATE THE FOLLOWING:**

1. **Bidders must respond to the specification on a line-by-line basis.**
2. **A bid validity period of a minimum of 10 days from tender closing date must be firmly stated.**
3. **Bidders must provide lead time/delivery period from date of receipt of official order.**
4. **Bidders shall be required to quote in USD dollars only, but NBS Shall settle the payment in ZWL dollars at the prevailing RBZ Interbank rate.**
5. **NBS will not accept poor quality goods or service.**
6. **NBS reserves the right to accept or reject any Proposal(s), to cancel the bidding process and/or to reject all bids at any time prior to award, without incurring any liability to any of the Bidder(s).**
7. **Delivery should be done upon issuance of an official purchase order; payment will be made after delivery. Prospective suppliers must confirm agreement to this condition.**
8. **Bidders must attach proof of,**

* **A current NSSA clearance certificate showing that you contribute to NSSA and fully paid up**
* **current** **A proof of registration with Procurement Regulatory Authority of Zimbabwe (PRAZ registration)**
* **Valid Zimra Registration (Tax Clearance Certificate).**