

**STANDARD BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND
DELIVERY OF NETWORK SWITCHES**

PROCUREMENT REFERENCE NO: NBS/ICT/02/2023



NATIONAL BUILDING SOCIETY

**STANDARD
BIDDING
DOCUMENT**

**for the
Procurement of GOODS**

10 November 2023



STANDARD BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF NETWORK SWITCHES

PROCUREMENT REFERENCE No: NBS/ICT/02/2023

BID SCHEDULE & ADDRESSES

Sl.	DESCRIPTION	DETAILED INFORMATION
1.	Name of Project	Supply and Delivery of Network Switches
2.	Reference Number	NBS/ICT/02/2023
3.	RFP Available Date	10 November 2023
4.	Deadline for RFP Questions	24 November 2023
5.	Closing Bidding Cut-off Date and Time	8 December 2023 @ 1000hrs
6.	Place to Submit Bids/Opening of Bids	THE PROCUREMENT MANAGER Procurement Management Unit, No. 19280 Borrowdale Road, Celestial Park ,Block 1, Unit L, 2nd Floor, Harare
7.	Date and Time of Opening of Bids	8 December 2023 @ 1000hrs
8.	Name, Address and Email for Communications	THE PROCUREMENT MANAGER Procurement Management Unit, No. 19280 Borrowdale Road, Celestial Park ,Block 1, Unit L, 2nd Floor, Harare Email: procurement@nbs.co.zw Website: http://www.nbs.co.zw



STANDARD BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF NETWORK SWITCHES

PROCUREMENT REFERENCE NO: NBS/ICT/02/2023

BACKGROUND: ABOUT US

National Building Society Limited ("NBS") is a Registered Building Society under the Building Society Act chapter 24:20. The Society was set up with the sole mandate of contributing to the National Housing stock and in support of the Zimbabwean Government ZIMASSET and Financial Inclusion programmes.

NBS is the brainchild of the Zimbabwean **National Social Security Authority** (NSSA) and a result of an investment through the National Pensions Scheme (NPS) fund and the Workers Compensation Insurance Fund. Through its solid capital base and support structure, NBS is poised to be the market leader in the provision and facilitation for affordable housing developments.

NBS will continue to aggressively grow market share in this focus area through a client- centric selling approach coupled with the cross and up- selling of other products and services offered by its strategic partners and shareholder NSSA. NBS will continuously pursue innovative channels in the delivery of service to its client with a fundamental focus on enabling convenience and affordability. The NBS business structure is geared towards creation of a one-stop-shop financial powerhouse through the wide array of products and services.

INTRODUCTION

National Building Society (NBS/ "The Society") is pursuing to engage suitably qualified and accredited Service Providers for the **SUPPLY AND DELIVERY OF NETWORK SWITCHES** at NBS as defined in this document.

The Bidder should be PRAZ registered for the captioned RFP. The Bidder must inform the Bank of the clients that they are currently dealing with, and the Bank reserves the right to reject the bid in case the source of supply is not disclosed. The bidder should submit proof that they have carried out services of similar nature currently and are currently operational.



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PART II PROCURING ENTITY'S REQUIREMENTS

PART 1: BIDDING PROCEDURES

References:

References to the Act are to the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] and references to the Regulations are to the Public Procurement and Disposal of Public Assets (General) Regulations (Statutory Instrument No. 5 of 2018). The terms and requirements in the Act and Regulations govern the submission of Bids and should be read by all Bidders.

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Preparation of Bids

You are requested to bid for the items specified in the Statement of Requirements below, by completing and returning the following documentation:

1. the Bid Submission Sheet in this Part;
2. the Statement of Requirements in Part 2;
3. a copy of every document necessary to demonstrate eligibility in terms of section 28 (1) of the Regulations;
4. Supplier Registration number showing that you are registered with the Procurement Regulatory Authority of Zimbabwe;
5. A bid security or bid securing declaration in the format specified in this Part;

You are advised to carefully read the complete Bidding Document, as well as the Special Conditions of Contract in Part 3: Contract, before preparing your Bid.

The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction. All pages of the Bid must be clearly marked with the Procurement Reference Number above and the Bidder's name and any reference number.

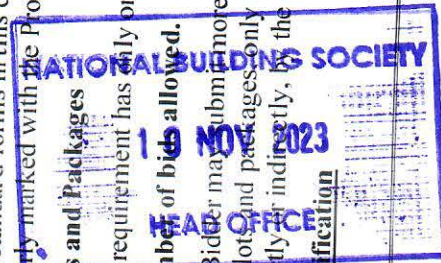
Lots and Packages

The requirement has only one lot which is to be placed bids for.

Number of bids allowed.

No Bidder may submit more than one bid, either individually or as a joint venture partner in another Bid, except as a subcontractor. Where the works are divided into lot and packages only one Bid can be submitted. A conflict of interest will be deemed to arise if Bids are received from more than one Bidder owned, directly or indirectly, by the same person.

Clarification



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Clarification of the bidding document may be requested in writing by any Bidder up to **24 November 2023** and should be sent to procurement@nbs.co.zw.
Validity of Bids

The minimum period that the Bidder's bid must remain valid is **90 days** from the deadline for the submission of bids.
Pre-bid meeting

There will be no pre-bid meeting.

Submission of Bids

Bids must be submitted in writing in a sealed envelope to the address below, no later than the date and time of the deadline below. It is the Bidder's responsibility to ensure that they receive a receipt confirming submission of their Bid with correct details of the Bidder and the number of the Bid. The Bidder must mark the envelope with the Bidder's name and address and the Procurement Reference Number.

The Bidder must prepare 3 Copies with one original of the documents comprising the Bid and clearly mark it "ORIGINAL." In addition, the Bidder must state the number of copies of the Bid and must mark each of them clearly "COPY." In the event of any discrepancy between the original and the copies, the original will prevail.

Late bids will be rejected. The Procuring Entity reserves the right to extend the bid submission deadline but will notify all potential bidders who have collected the bidding documents of the amended bid submission deadline.

It is an express condition that all queries in connection with the RFP should be made in writing to The Procurement Management Unit or sent via email through procurement@nbs.co.zw, not later than (10) days before the closing date of the bid as per details specified under the Bid Schedule & Addresses of the RFP document. Response to queries will be made in writing to all prospective bidders without disclosing the source.

Bid Proposals must be posted, or hand delivered to The Procurement Management Unit no later than the closing date and time, as per details specified under the Bid Schedule & Addresses. Bid Proposals, which are received after 1000 Hrs on the closing date, whether by hand or post, will be treated as late bids and therefore will not be accepted. No extension of the due date will be considered unless it is announced by NBS.

Date of deadline: 08 December 2023 Deadline Time: 1000Hrs

Submission address:

THE PROCUREMENT MANAGEMENT UNIT

**Procurement Management Unit, No. 19280 Borrowdale Road, Celestial
Park, Block 1, Unit L, 2nd Floor, Harare**



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Bid Opening

Bidders and their representatives may witness the opening of bids, which will take place at the submission address immediately following the deadline.
Withdrawal, amendment, or modification of Bids

A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative. However, no Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder or any extension of that period.

Time for Completion

The time for completion of the Works is _____ (*indicate number of days*) which is Intended Time for Completion of the delivery indicated in the Delivery Schedule in Part 2..

Bid Prices and Discounts

The prices and discounts quoted by the Bidder in the Bid Submission Form and in the Price Schedules must conform to the requirements specified below. Prices must be quoted as specified in the Price Schedule included in Part 2 Statement of Requirements. In quoting prices, the Bidder is free to use transportation through carriers registered in any eligible country and similarly may obtain insurance services from any eligible country. Prices quoted must include the following costs and components:

- (a) For Goods
 - (i) the price of the Goods and the cost of delivery to the final destination, including the DDP, as stated in the Delivery Schedule;
 - (ii) the custom duties to be paid on the Goods on entry in Zimbabwe, if not already included;
 - (iii) Any other applicable import taxes;
 - (iv) any sales and other taxes due within Zimbabwe which will be payable on the Goods, if not already included;
 - (v) any rebate or mark-up of the local agent or representative.
- (b) Other Related Services, (other than inland transportation and other services required to convey the Goods to their destination), whenever such Related Services are specified in the Schedule of Requirements:



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the price of each item comprising the Related Services (inclusive of any applicable taxes).

Currency

Bids should be priced in United States Dollars payable at the prevailing interbank rates or any other freely convertible currency. The currency of evaluation will be United States Dollars. Bids in other currencies will be converted to this currency for evaluation purposes only, using the exchange rates published by the Reserve Bank of Zimbabwe on the date of the submission deadline, see <http://www.rbz.co.zw/>.

Evaluation of Bids

Bids will be evaluated using the following methodology:

1. Preliminary examination to confirm that all documents required have been provided, to confirm the eligibility of Bidders in terms of section 28 (1) of the Regulations and to confirm that the Bid is administratively compliant in terms of section 28 (2) of the Regulations.
2. Technical evaluation to determine substantial responsiveness to the specifications in the Statement of Requirements;
3. Financial evaluation and comparison to determine the evaluated price of bids and to determine the lowest evaluated bid.

Bids failing any stage will be eliminated and not considered in subsequent stages.

Review by the Special Procurement Oversight Committee

Section 54 of the Act provides for review by the Special Procurement Oversight Committee for certain especially sensitive or especially valuable contracts. This requirement will not be subject to this review, referring to the thresholds contained in section 10(5) of and the Second Schedule to the Regulations. At least two identical copies of the Bid Documents are required and that, where the copies are not identical, the contents of the bid marked original will alone be considered.]

Domestic Preference

A margin of preference, in accordance with the procedures outlined in section 8 of the Regulations, will not apply.

Preliminary Eligibility and Qualification Criteria

Bidders are required to meet the criteria in section 28 of the Act and section 28(1) of the Regulations to be eligible to participate in public procurement and to be qualified for the proposed contract.



	INFORMATION PROVIDED?

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	Official Registered Name, Address & Main Telephone Number(s) Key Contact Person: Name, Position & Title, Address (if different from above), Direct Phone Number, email address.	YES/NO
1.	The bidder must not be insolvent, in receivership, bankrupt or being wound up, not have had business activities suspended and not be the subject of legal proceedings for any of these circumstances;	YES/NO
2.	The bidder must declare that they have no a conflict of interest in relation to this procurement requirement;	YES/NO
3.	The Bidder must not be debarred from participation in public procurement under section 72 (6) of the Act and section 74(1) (c), (d) or (e) of the Regulations or declared ineligible under section 99 of the Act;	YES/NO
4.	Company Background, Business Profile and Strategy: Provide brief history and background of the organization, including year established and number of years the company has been offering similar products.	YES/NO
5.	Service Providers must provide the following Company Documents: (i) Certified copies of Company or Firm's Registration Certificate; (ii) Form CR14 or equivalent list of Directors; (iii) Form CR 6 or equivalent registered office/ principal place of business of the company; (iv) must be registered with the Zimbabwe Revenue Authority (ZIMRA), (v) must be registered with National Social Security Authority (NSSA); (vi) must be registered with the Authority as a Supplier and paid the applicable Supplier Registration Fee set out in Part III of the Fifth Schedule to the Regulations. the Procurement Regulatory Authority (PRAZ) (vii) must be an active CISCO certified partner playing a pivotal role as an integrator at premier level.	ATTACH PROOF
6.	Provide declaration and signed letter/contract if partnering with another supplier to provide the required solution.	YES/NO
7.	The Supplier should have at least Three (3) signed reference letters on company letterheads showing the delivery or installation of ICT Active Equipment ie servers and network switches within the past 3 years.	YES/NO
8.	The Supplier should have a minimum of 5 (five) years of experience in the supply and delivery of ICT Equipment.	ATTACH PROOF



NATIONAL BUILDING SOCIETY
10 NOV 2023
HEAD OFFICE

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Detailed Technical Evaluation

The Bids will be examined to confirm that all terms, conditions, and requirements of the bidding document have been compiled by the Bidder. The assessment of responsiveness shall be determined in accordance with the criteria in section 28 of the Regulations. Evaluation of Technical Bids will include an assessment of the Bidder's technical capacity to mobilize key equipment and manpower which is substantially responsive to the Procuring Entity's Requirements.

The Society is requesting the following:

Item	Quantity	Models	Datacenter	Modular uplinks and speeds	Stacking Bandwidth Support	Ports	Port Capacity	Power Supply	DRAM	Flash	IPv4 routing enteries	Licencing type (3 years)
Switch	8	Catalyst 9300	10G, 25G, 40G, mGig and 100G plinks and Speeds	Stackwise-480 Bandwidth Support	48 port, PoE+	48x10G	715W AC	8GB	16GB	32,000	Catalyst Essentials	
Switch SFPs	5	Catalyst 9300	10G, 25G, 40G, mGig and 100G plinks and Speeds	Stackwise-480 Bandwidth Support	24 port	24x10G	715W AC	8GB	16GB	32,000	Catalyst Essentials	
Switch	4	Catalyst 1000	Access switches 2 SFP/ RJ-45 combo and 2 SFP	N/A	48 port PoE+	10/100/1000	370W	512MB	256MB	N/A		
			Routers									



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Router	4	8300	10G WAN (1 SM slot and 1 NIM slot, and 2 x 10-Gigabit Ethernet and 4 x 1-Gigabit Ethernet ports)	N/A	2 x 10GB Ethernet and 4 x 1 GB Ethernet	2x 10GB, 4 x 1 GB	8GB	8GB	8GB	1.6M w/ default 8GB	Network essentials
Router	4	8200	w/ 1 NIM slot and 4x 1 Gigabit Ethernet WAN ports	N/A	4 x 1 GB Ethernet	4 x 1GB	100W	8GB	8GB	1.6M w/ default 8GB	Network essentials



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Award of Contract

The lowest evaluated bid, after the application of any additional evaluation criteria, including any margin of preference, which is substantially responsive to the requirements of this bidding document will be recommended for award of the Contract. The proposed award of contract will be by issue of a Notification of Contract Award in terms of section 55 of the Act which will be effective on receipt of a Letter of Acceptance in accordance with Part 3: Contract. Unsuccessful Bidders will receive the Notification of Contract Award and if they consider they have suffered prejudice from the process, they may, within 14 days of receiving this Notification, submit to the Procuring Entity a Challenge in terms of section 73 of the Act, subject to payment of the applicable fee set out in section 44 of and the Third Schedule to the Regulations.

Right to Reject

The Procuring Entity reserves the right to accept or reject any Bids or to cancel the procurement process and reject all Bids at any time prior to contract award.

Corrupt Practices

The Government of Zimbabwe requires that Procuring Entities, as well as Bidders and Contractors, observe the highest standard of ethics during the procurement and execution of contracts. In pursuit of this policy:

1. the Procuring Entity will reject a recommendation for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract or has been declared ineligible to be awarded a procurement contract under section 99 of the Act;
2. the Authority may under section 72 (6) of the Act impose the debarment sanctions under section 74(1) of the Regulations; and
3. any conflict of interest on the part of the Bidder must be declared.



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Bid Submission Sheet

*{Note to Bidders: Complete this form with all the requested details and submit it as the first page of your Bid. Attach the completed Statement of Requirements and any other documents requested in Part I. Ensure that your Bid is authorised in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorised, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.
Bidders should mark as "CONFIDENTIAL" information in their Bids which is confidential to their business. This may include proprietary information, trade secrets, or commercial or financially sensitive information.}*

Procurement Reference Number:

Subject of Procurement:

Name of Bidder

Bidder's Reference Number:

Date of Bid:

We offer to supply the items listed in the attached Statement of Requirements, at the prices indicated on the attached Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

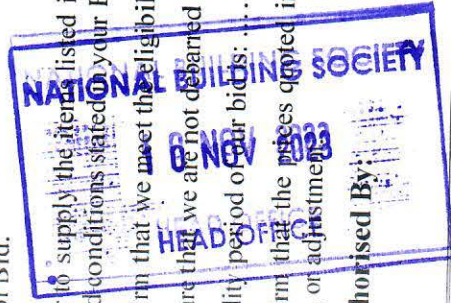
We confirm that we meet the eligibility criteria specified in Part I: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bids:{days} from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation, or adjustment.

Bid Authorised By:



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Signature	Name:
Position:	Date:(DD/MM/YY)
Authorised for and on behalf of:	
Company
Address:



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PART II PROCURING ENTITY'S REQUIREMENTS

PART 2: PROCURING ENTITY'S REQUIREMENTS
Scope of Works

Procurement Reference Number: NBS/ICT/02/2023

The Society intends to engage service providers for the provisions of security services, the scope of work is as follows:

Item	Quantity	Models	Datacenter	Stacking Bandwidth Support	Ports	Port Capacity	Power Supply	DRAM	Flash	IPv4 routing enteries	Licencing type (3 years)
	8	Catalyst 9300	10G, 25G, 40G, mGig and 100G plinks and Speeds	Stackwise-480 Bandwidth Support	48 port, PoE+	48x10G	715W AC	8GB	16GB	32,000	Catalyst Essentials
	5	Catalyst 9300	10G, 25G, 40G, mGig and 100G plinks and Speeds	Stackwise-480 Bandwidth Support	24 port	24x10G	715W AC	8GB	16GB	32,000	Catalyst Essentials
	4		10 GB LR 40KM SFP								
	4	Catalyst 1000	Access switches 2 SFP/ RJ-45 combo and 2 SFP	N/A	48 port PoE+	10/100/1000	370W	512MB	256MB	N/A	



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Total



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Delivery Schedule

Name of Bidder:

Bidder's Reference Number:

{Note to Bidders: If the delivery period offered, or any other details, differ from the requirements below, this should be stated in your tender}.

Item No	Description of Goods	Quantity	Physical Unit	Delivery Date Required by Procuring Entity and applicable INCOTERM	Bidder's offered Delivery period	
1				{Completed by Procuring Entity}	{to be provided by the Bidder}	
2						
3						
4						
5						
6						
7						

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8							
9							

The delivery period required is measured from the date of the signing of the Contract between the Procuring Entity and the Bidder.

The Project Site for delivery of the goods is **14th Floor SSC Building, Cnr S. Njuma & J. Nyerere**
NBS Head Office



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The detailed technical evaluation will examine the technical specification of the items offered in column c and determine whether this meets the minimum specification in column b. Bidders must complete column c or their tender will be rejected. **Bidders are required to include technical literature to positively support the details provided in column c.**

Bid-Securing Declaration

{The Bidder must fill in this Form in accordance with the instructions indicated, where it has been stated in the Bidding Procedures that a Bid-Securing Declaration is a requirement of bidding}.

Procurement Reference Number: [date (in day, month and year format)]
 Date:
 Bidder's Reference Number:
 To: {full name of Procuring Entity}



We, the undersigned, declare that:

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We understand that, according to the terms and conditions of your bidding documents, bids must be supported by a Bid-Securing Declaration.

We accept that we may be debarred from being eligible for bidding for any contract with a Procuring Entity in Zimbabwe for a period of time to be determined by the Authority, if we are in breach of our obligation(s) under the bidding conditions, because:

- (a) we have withdrawn our Bid during the period of Bid validity; or
- (b) having been notified of the acceptance of our Bid by the Procuring Entity during the period of bid validity, we fail or refuse to execute the Contract.

We understand this Bid Securing Declaration will expire if we are not the successful Bidder, either when we receive your notification to us of the name of the successful Bidder; or twenty-eight days after the expiration of our Bid, whichever is the earlier.

Signed	Name:
In capacity of:	Date:(DD/MM/YY)
Duly authorised for and on behalf of:	
Company	
Address:	
Corporate Seal (where appropriate)	



{Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all the partners to the Joint Venture that submits the Bid.}

Declaration by the Accounting Officer

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I declare that the procurement is based on neutral and fair technical requirements and bidder qualifications.

.....

Accounting Officer



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PART 3: CONTRACT

Procurement Reference: NBS/ICT/02/2023

THIS CONTRACT AGREEMENT is made the day of,

BETWEEN

NATIONAL BUILDING SOCIETY LIMITED

(herein referred to as "**The Client**")

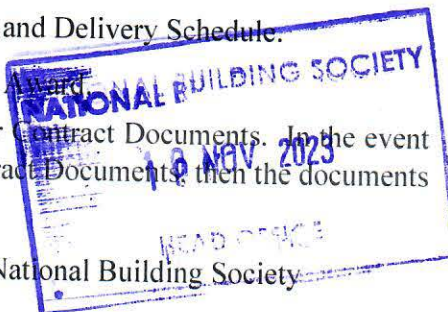
Of 14th Floor SSC Building Corner Sam Nujoma & Julius Nyerere Avenue, Harare. Represented by ACTING OFFICER he is being Authorised thereto, in his capacity as the Managing Director

(1), a corporation incorporated under the laws of [insert country of Contractor] and having its principal place of business at [insert full postal address of Contractor] (hereinafter called "the Contractor").

WHEREAS the Procuring Entity invited Bids for certain ancillary services, viz., **SUPPLY AND DELIVERY OF POWEREDGE SERVER** and has accepted a Bid by the Contractor for the services required in the sum of..... (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are assigned to them in the General and Special Conditions of Contract referred to below.
2. The following documents shall constitute the Contract between the Procuring Entity and the Contractor, and each shall be read and construed as an integral part of the Contract:
 - (a) This Contract Agreement.
 - (b) Special Conditions of Contract.
 - (c) General Conditions of Contract.
 - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications).
 - (e) The Contractor's Bid, original Price Schedules, and Delivery Schedule.
 - (f) The Procuring Entity's Notification of Contract Award.
3. This Contract Agreement shall prevail over all other Contract Documents. In the event of any discrepancy or inconsistency within the Contract Documents, then the documents shall prevail in the order listed above.
4. In consideration of the payments to be made by the National Building Society



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to the Contractor as mentioned below, the Contractor hereby agrees with the National Building Society to provide the Goods and Services and to remedy any defects in them in conformity with the Contract.

5. The National Building Society hereby agrees to pay the Contractor in consideration of the provision of the Goods and Services and the remedying of any defects in them, the Contract Price or such other sum as may become payable under the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Zimbabwe on the day, month and year indicated above.

For and on behalf of the NATIONAL BUILDING SOCIETY

Signed:

Name:

In the capacity of: *[Title or other appropriate designation]*

For and on behalf of the Contractor

Signed:

Name:

In the capacity of: *[Title or other appropriate designation]*

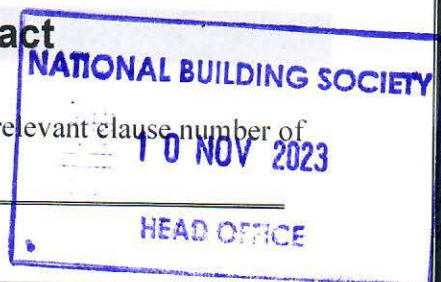
General Conditions of Contract

Any resulting contract is subject to the Zimbabwe General Conditions of Contract (GCC) for the Procurement of Goods (copy available on request) except where modified by the Special Conditions below.

Special Conditions of Contract

Procurement Reference Number: NBS/SEC/02/2023

The clause numbers given in the first column correspond with the relevant clause number of the General Conditions of Contract.



STANDARD BIDDING DOCUMENT FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF NETWORK SWITCHES

PROCUREMENT REFERENCE No: NBS/ICT/02/2023

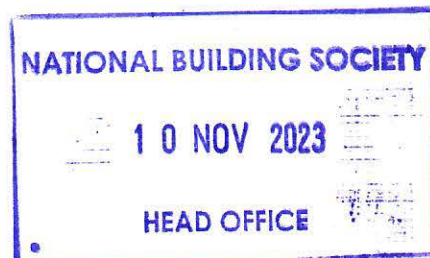
GCC reference	Special Conditions
GCC 7.5	Eligible Countries: All countries are eligible.
GCC 8.1	<p>Notices: Any notice shall be sent to the following addresses:</p> <p>For the National Building Society of Zimbabwe, the address shall be as given in the Contract document and the contact shall be Accounting Officer, 14th Floor SSC Building Corner Sam Nujoma & Julius Nyerere Avenue, Harare</p> <p>For the Contractor, the address shall be as given in the Bid and the contact shall be</p> <p>SUPPLY AND DELIVERY OF POWEREGE SERVER</p>
GCC 19.1	<p>Liquidated Damages: Liquidated Damages in terms of section 88 of the Act shall apply.</p> <p>If the CONTRACTOR delays in delivering or performing due to a fault or negligence caused or attributable to the Contractor, the AUTHORITY shall claim liquidated damages for the delay which shall be calculated at 2% of contract value per week for a period of two (2) weeks which the CONTRACTOR will be liable to pay.</p> <p>Should the CONTRACTOR fail to perform or deliver after the two (2) weeks period covered by the liquidated damages the AUTHORITY shall terminate the contract due to that delay and the Contractor will be liable for the payment of the accrued liquidated damages.</p> <p>The CONTRACTOR will not be charged liquidated damages when the delay in delivery or performance is a result of circumstances beyond the Contractor's control and is not caused by fault or negligence on the part of the Contractor.</p>
CC 23.1 & 23.2	<p>Inspections and tests: the Contractor are required to carry out inspections to verify the correct sizes, colours and designs for the correct functionality of the protective clothing. The Bidder remedy at his / her own expense any defects that are due to faulty material, design or workmanship and pay for any damage for the other work resulting therefrom.</p>
GCC 25.1	Warranty: The period of warranty shall be three (3) months .

NATIONAL BUILDING SOCIETY
10 NOV 2023
HEAD OFFICE

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GCC reference	Special Conditions
GCC 25.6	Failure to remedy a defect: The period allowed to the Contractor to remedy a defect during the period of the Warranty shall be 14 days.
GCC 29.1	Price adjustments: Any price variation shall be subject to approval by relevant CAAZ Authorities.
GCC 30.1	Terms of Payment: Payment shall be done 14 days after delivery upon submission of a Delivery Note and a Tax Invoice and Issuance of a Goods Received Voucher Advance payment: Should advance payment be required, it would be subject to negotiation and approval by relevant CAAZ Authorities.
GCC 31.1	Contract Administration Fee: The Contract Administration Fee set out in Part V of the Fifth Schedule of the Regulations is due upon the signing of the Contract.



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PROCUREMENT REFERENCE NO: NBS/ICT/02/2023

Bank Guarantee for Performance Security

[Delete page if no Performance Security is required in the SCC]

[This is the format for the Performance Security to be issued by a commercial bank in Zimbabwe in accordance with GCC 18.1]

Contract No:

Date:

To:

[Name and address of Procuring Entity]

PERFORMANCE GUARANTEES No:

We have been informed that *[name of supplier]* (hereinafter called "the Supplier") has undertaken, pursuant to Contract No *[reference number of Contract]* dated *[date of Contract]* (hereinafter called "the Contract") for the supply of *[description of goods and related services]* under the Contract.

Furthermore, we understand that, according to your conditions, Contracts must be supported by a performance guarantee.

At the request of the Supplier, we *[name of bank]* hereby irrevocably undertake to pay you, without cavil, delay or argument, any sum or sums not exceeding in total an amount of *[insert amount in figures and in words]* upon receipt by us of your first written demand accompanied by a written statement that the Supplier is in breach of its obligation(s) under the Contract conditions, without you needing to prove or show grounds or reasons for your demand of the sum specified therein.

This guarantee is valid until full recovery of the entire sum of money above stated, consequently, we must receive at the above-mentioned office any demand for payment under this guarantee in case of default.

Signature

Signature

